



Voluntary Protection Programs Participants' Association



Region VII Iowa – Kansas – Missouri – Nebraska  
Board of Directors Meeting Minutes

**Region VII Board of Directors Meeting  
Teleconference  
April 30th, 2009**

**Present:** Jon Alexander, Carol Schwartzkopf, John Izzolena, Dan Saathoff, Rod Swager, Randy Bickford, Randie Mendez, Daniel Cruse, Mike Murphy, Tom Hauber, Ray Magruder and Greg Dew.

**Visitors:**

**Absent:** Matt Gaines and Shashi Patel.

**Meeting brought to order by Chair Jon Alexander at 0803 hrs.**

**Welcome and Introductions** – Jon Alexander  
There were no introductions necessary.

**January Meeting Minutes** – Dan Saathoff  
No comments were made.

**A motion was made to accept the minutes by Carol Schwartzkopf.  
Motion 2<sup>nd</sup> by Rod Swager  
Vote: Unanimous motion carried – no discussions**

**Treasury Report** – John Izzolena

Chapter financial reports are available to any Chapter member upon written request to the Treasurer (Mr. John Izzolena) and during the annual membership meeting at the Regional Conference.

The Draft April, 2009 Treasury report was discussed by John Izzolena, including the Financial Account Balances Report and the Account Activity Report. Included in these reports were details of revenues, expenses, accrued earning and beginning and ending account balances for the month and quarter.

The team has done an excellent job in controlling expenses during the rough economical times. Over the past three years, the chapter funds have increased by about 250%. Great job by all involved.

**A motion was made to accept the Treasury Report by Tom Hauber.  
Motion 2<sup>nd</sup> by Greg Dew  
Vote: Unanimous motion carried – no discussions**

### **Pandemic Flu Discussion:**

A discussion was held regarding the spread of the flu in the United States and the impact it may have on the attendance of the 2009 VPPPA conference. There was no discussion about cancelling the conference at this time; however the BOD just wanted to be prepared for late cancellations and other activities that might occur as a result of the issue. Hand sanitizers were going to be provided to all conference participants if we can work with a donor to provide them. There were a couple BOD members already working on this donation. There are many articles stating this flu is just another strain of the flu and, even though we need to be prepared and take precautions to reduce the risk of spreading this and/or any other disease, we don't want to allow this to have a negative impact on the learning and fun for everyone at the conference.

## **Committee Reports**

### **Conference Planning 2009 – Rod Swager**

#### **Road Map:**

The updated road map was discussed and many items have been recently completed. An updated map will be forwarded to the BOD.

#### **Golf outing:**

BOD members should try to solicit more participants to sign up if possible.

#### **Exhibitors:**

32 exhibitors have signed up and paid. With the VPPPA booth, a total of 33 booths will be enjoyed by all. The footprint of the exhibitor room is complete and the flow will be very efficient.

#### **Banners:**

There are 9 sponsors that will require banners. We will hire Liberty Exposition Services to hang them for us at the quoted price.

#### **BOD Attendance Requested:**

The Board of Directors is to try to be at the conference at noon on Saturday May 9<sup>th</sup> at 1:00 PM to help set up and pack gift bags. Sunday rehearsal meetings will begin at 9:00 AM. All BOD members are requested to attend these meetings as well. The business meeting review will occur from 9:00 to 10:30 AM, the lunch meeting review will occur from 11:00 to 12:00 PM and the opening general session meeting review will occur from 1:00 to 2:30 PM.

#### **Meeting Tasks – Dan Saathoff**

The meeting tasks were covered and the list was updated with the changes.

### **MEETING ACTION ITEMS**

1. Copy Business meeting minutes from last year and take to conference. (Dan Saathoff) 150 copies were requested.
2. Get name of Scholarship winner to Dan Saathoff as soon as possible. – Dan will create the check for presentation of the award. (Mike Murphy, Dan Cruse, Dan Saathoff)

3. Check and double check all the spelling and names on ALL the awards. (Mike M and Dan C)
4. Send out recommendations for a hotel near the Monsanto Headquarters in St. Louis along with the contact information. (Jon A)

Most items on the Conference Road Map will not be listed in this Meeting Action Item section.

**Old Business**

None

**New Business**

None

**Meeting schedule:**

The next meeting will be the Business meeting during the conference. The BOD will have a meeting following the conference on Wednesday afternoon as well. Please be advised by Chair Alexander when this meeting will be held.

The June meeting will be June 12<sup>th</sup>, 2009, 8:00 am to 9:00 am by teleconference.

**Meeting Closure:**

**Motion made to close by Dan Cruse.**

**Motion 2<sup>nd</sup> by Carol Schwarzkopf**

**Vote: Unanimous motion carried – no discussion**

The meeting was adjourned at 0855 hours by Chair Jon Alexander.

**Respectfully submitted,**

*Daniel Saathoff*