



**Region VII Board of Directors Meeting
 Conference Call - 0834 hrs
 May 11th, 2007**

Present: Jon Alexander, John Izzolena, Brandon Maas, Carol Schwartzkopf, Ken Metveia, Alex Tomash, Leland Green, Shashi Patel, Matt Gaines,
Absent: Cheri Delehant, Dan Cruse, Monty Gartin, Kay O’Neal,

Meeting brought to order by Jon Alexander at 0834 hrs.

April 2007 Meeting Minutes
 Reviewed with no discussion
 Motion to accept by Leland Green
 Motion 2nd by Carol Schwartzkopf
 Vote: Unanimous: Motion carried

Treasury Report - John Izzolena

The summaries below highlight the Region VII Voluntary Protection Programs Participants’ Association (Chapter) monthly and quarterly financial activity through April 30, 2007:

FINANCIAL SUMMARY		
April 30, 2007		
	March 31, 2007	April 30, 2007
Beginning Balance	\$46,007.42	\$44,662.22
Revenue	850.00	30,950.00
Expense	2,195.20	234.90
Ending Balance	\$44,662.22	\$75,377.32

Revenues for the month came from conference registration (\$20,800), conference exhibitor fees (\$6,125), sponsorships (\$3,400), and conference network event fees (\$625).

Motion to accept the report by Alex Tomash
 Motion 2nd by Leland Green
 Vote: Unanimous: Motion carried

Committee Reports

By-Laws - John Izzolena

There was no activity for the By-Laws Committee during the month. The final draft of the by-laws is posted on the Chapter website. A proposal for the by-laws revision will be presented to the Chapter membership and voted on for approval at the Region VII Conference in St. Louis, MO on May 22, 2007

Conference Planning - Carol Schwartzkopf

The floor plan for conference layout was distributed to the Board. Registration to date is 270 attendees. It is estimated an addition 20% may register at the door bringing the total attendance to 320. Eight vendors will be located in the Ball Room. Remaining booths will be located in the foyer area just outside the Ball Room. Booth #11 will be the VPPPA Booth. An offer was extended to Sashi and Matt to bring any information on VPP. Sponsorship dollars total \$5200. Sponsors will have company names on a banner which will be displayed in the Ball Room. A total of Seventy-eight individual have signed up for the Tuesday Night networking event. Betty Davis-Knox will present the Maintaining Star Quality Workshop with the absence of Kay O'Neil from the board.

The committee reviewed the following with the board:

The St. Louis Visitor Center donated 325 visitor packets for conference attendees. The room for the application workshop has capacity for 100 attendees and the room for the Maintaining Star Quality Workshop has capacity for 60 attendees. Additional materials will be available in case of increase in attendance. Suggestions on vendor give-aways were discussed. Discussion occurred regarding Jane's participation and involvement with the 2008 Conference hotel negotiations. Jane has developed a conference evaluation form which will be distributed during the conference. A moment of silence will be observed during the general session for those who served in the armed forces and for those who passes away on the job.

Mentoring - Ken Matveia

No Report. Matt Gaines suggested a face to face meeting with the mentoring committee to ensure success of the mentoring program. One VPP Certification Audit did not go well. The facility did not mentor with other VPP Sites and was not prepared for the audit.

Workshops - Carol Schwartzkopf

The Kansas Department of Labor is hosting a Safety and Health Conference at the Wichita Airport Hyatt October 2nd through the 5th. Region VII will host a VPP Application Workshop. Discussion occurred regarding the possibility of sponsoring a booth. The cost of 8x8 booth is \$425.

Motion to Sponsor a Booth at the Safety and Health Conference by Carol Schwartzkopf
Motion 2nd by Ken Matveia

Vote: Unanimous: Motion carried

Discussion: Bring information for the Booth to the Region VII Conference.

Communication - Brandon Maas

The photo album is up and running. 1450 hits on the website through 5-10-07.

Membership -Jon Alexander

No Report. The Board will begin to focus on membership after the conference.

Nomination - John Izzolena

One nomination has been received for the Vice Chairperson position (Carol Schwartzkopf), and one nomination has been received for the Secretary position (Alex Tomash). The deadline for submittal of nomination information was Monday, April 9, 2007. Nominations received after the deadline will not be accepted. Any election nomination not received prior to the deadline may be made from the floor during the annual meeting of the membership at the conference. In the event that there are no nominations from the floor for either position, the Nominating Committee has prepared for the vote by acclamation process.

National Enzyme Company (NEC) constructed and donated a ballot box for the election. The Nominating Committee extends its thanks to NEC and Carol Schwartzkopf for this contribution.

Elections and appointments in the last year have brought ten new Directors to the Board. Two Chapter Board positions remain open:

1. Labor Representative from a Site without a Collective Bargaining Agreement
2. Director-at-Large

To help fill these positions, an Appointment Nomination Solicitation letter will be published on the Chapter website and sent to Full and Corporate Chapter members as an email in June.

Awards and Recognition - Leland Green

Twenty-two new site awards have been shipped from AIM. The award is a star shaped plaque which states "A Star is Born". The Dale Randall Traveling Award will have a laser engraved picture of Dale. A smaller trophy will be presented to the winning site.

Matt Gaines suggested reviewing the most current list of new VPP Site to ensure a facility was not missed.

Old Business

No Report.

New Business

The National VPPPA Board of Directors Meeting will be at 1:30 PM Tuesday May 22nd. Alex Tomash will attend the meeting on Tuesday Afternoon. Brandon Maas will attend the Meeting Wednesday morning and will present the Chapter Report.

According to the Contract with the hotel three VIP Rooms are available for use. VIP room will be issued to Keynote Speaker David Sarkus, Mike Maddox Chairperson for the National VPPPA Board and Carlina Ford Nation VPPPA Staff Person.

Next Meeting

Face-to-Face meeting at conference May 23rd, 2007

Motion to adjourn Leland Green
Motion 2nd by Carol Schwartzkopf

Meeting adjourned - 0935

Meeting Minutes Respectfully Submitted,

Alex E. Tomash

Secretary

Voluntary Protection Programs Participants' Association Region VII

Secretary
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