



Voluntary Protection Programs Participants' Association



Region VII Iowa – Kansas – Missouri – Nebraska
Board of Directors Meeting Minutes

**Region VII Board of Directors Meeting
Chase Park Plaza – St Louis, Missouri
January 21st and 22nd, 2011**

Present: Jon Alexander, Greg Dew, John Izzolena, Dan Saathoff, Tom Hauber, Jeff Klinskick, Randy Bickford, Cody Patton, Mike Murphy.
Visitor: Carol Schwartzkopf, Mike Minicky (OSHA)
Absent: Monty Gartin, Randie Mendez.

January 21st, 2011

Welcome and Introductions (1:00 PM)– Jon Alexander
Chase Park Plaza tour was conducted.
Meeting brought to order by Chair Jon Alexander at 2:10 PM.

December Meeting Minutes – Jon Alexander
No comments were made.

**A motion was made to accept the Meeting Minutes by Greg Dew
Motion 2nd by Randy Bickford
Vote: Unanimous motion carried – no discussions**

Treasury Report – Jon Alexander
The December 2010 Treasury report was reviewed by the Board, including the Financial Account Balances Report, the Account Activity Report, the Reconciliation Report, and the Business Checking Account Statement. Included in these reports were details of revenues, expenses, accrued earning and beginning and ending account balances for the month of December, 2010. The annual financial audit by Koppenhaver & Associates was conducted and completed.

**A motion was made to accept the Treasury Report by Dan Saathoff
Motion 2nd by Cody Patton
Vote: Unanimous motion carried – No discussions**

Sponsorships and Donations: Discussion was conducted about sponsoring individuals and / or causes and what are the guidelines that we need to follow. It was determined that whatever sponsorship or donation opportunities we decide to participate in, we shall continue to follow the integrity and ethical guidelines outlined in the bi-laws. We will address each situation case by case.

2011 Conference Planning

Roadmap Review: Cody Patton facilitated the 2011 conference planning roadmap review. Carol met with the caterer on Friday. Tom will meet with Swank Audio in March. Conference prize schedule / giveaways were reviewed and updated. No confirmation as of yet on the photographer. Additional updates were noted on the existing roadmap.

Committee Reports

Awards and Recognition – Jeff Klinksick and Mike Murphy

Present scholarship structure was discussed and was tabled until the October meeting.

By-Laws– John Izzolena

There will be no updates to the by-laws this fiscal year.

Communications - Tom Hauber

Updates to the website include 2011 conference registration page with links, present sponsor banners and 2012 Conference page added. Email blasts continue. Tom will send out an email blast next week for SAS award applications. Mike Murphy will design a poster to be emailed out concerning scholarships, awards, etc. and send to Tom for email distribution.

2012 Conference Planning – John Izzolena and Tom Hauber

We have received the signed contract for 2012 conference in Des Moines with the Marriot. 2012 Conference logo choice was presented to the BOD.

Executive- Jon Alexander

No updates to report.

Meeting adjourned for the day (4:55 PM). To be continued Saturday at 7:30 AM.

Motion made to close by Randy Bickford

Motion 2nd by Cody Patton

Vote: Unanimous motion carried – no discussion

January 22nd, 2011

Meeting brought to order by Chair Jon Alexander at 7:41am.

Committee Reports (continued)

Membership – Randy Bickford

As of December, there were 168 VPP sites in Region VII – 116 VPPPA members. Randy will continue to work with the National Office to obtain the correct contact information for member sites.

Mentoring – Greg Dew

Greg gave a brief review, stating that activity has been slow but seems to be picking up lately, which traditionally happens this time of year. He stated that this seems to be in line as to what National is reporting as well.

Nominations - John Izzolena / Jeff Klinsky

John will send application information to the present BOD members who are up for reelection in 2011. The list of members was reviewed. Nomination information on the website will be updated and an email blast will be sent.

Sponsorship – Dan Saathoff

Dan continues to work diligently on soliciting sponsorship for the 2011 conference. An updated list was given to the treasurer of current sponsors and reviewed. 19 exhibitor early bird registrations were accepted this year by the deadline. Dan will send another round of emails to potential sponsors by the end of January. He also stated that word of mouth seems to be very effective and that all BOD members should assist with sponsorship solicitation. A free exhibitor booth will again be given away at this year's conference.

Workshops (Other than Conference) – Jeff Klinsky

No present updates.

Board Meeting Action Items-

No action items to be addressed from the December meeting.

Old Business-

Invite National BOD to 2011 Conference- The National BOD was invited but will not be attending the 2011 Region VII Conference.

2013 Conference Planning – Two proposals have been received from Kansas City for the 2013 conference. Cost comparisons will be made. Jon will forward the information to Mike Murphy and set up a conference call with Sheila to discuss the options. A brief discussion was conducted about possibly looking at Wichita for a future conference location.

2014 Conference Planning – Sheila has been in contact with Embassy Suites / La Vista about 2014 Conference negotiations.

New Business-

The next conference planning meeting will be held at Chase Park Plaza on March 10th -11th, 2011 (Thursday – Friday). Meeting rooms and hotel accommodations will be set up by Cody. Dan will talk to Randie about purchasing flash drives to sell / raise money at the Conference.

Meeting Schedule:

The next meeting will be February 11th, 2011 by teleconference.

Meeting Closure:

Motion made to close by John Izzolena

Motion 2nd by Randy Bickford

Vote: Unanimous motion carried – no discussion

The meeting was adjourned at 9:07am on January 22nd, 2011 by Chair Jon Alexander.

Respectfully Submitted by;

 (for Randie Mendez)