



Voluntary Protection Programs Participants' Association



Region VII Iowa – Kansas – Missouri – Nebraska
Board of Directors Meeting Minutes

**Region VII Board of Directors Meeting
Embassy Suites-LaVista/Omaha
January 22-23, 2010**

Present: Jon Alexander, Ray Magruder, Randie Mendez, Greg Dew, John Izzolena,
Dan Saathoff, Tom Hauber, Rod Swager, Randy Bickford, Cody Patton
Visitor: Bob Shepherd
Absent: Matt Gaines, and Shashi Patel.

Meeting brought to order by Chair Jon Alexander at 1:00pm on January 22, 2010.

Welcome and Introductions – Jon Alexander

December Meeting Minutes – Jon Alexander

No comments were made.

A motion was made to accept the minutes by Rod Swager

Motion 2nd by Randy Bickford

Vote: Unanimous motion carried – no discussions

Treasury Report – John Izzolena

Chapter financial reports are available to any Chapter member upon written request to the Treasurer (Mr. John Izzolena) and during the annual membership meeting at the Regional Conference.

The December 2009 Treasury report was reviewed by the Board, including the Financial Account Balances Report, the Account Activity Report, the Reconciliation Report, and the Business Checking Account Statement. Included in these reports were details of revenues, expenses, accrued earning and beginning and ending account balances for the month of November. An audit of Chapter financial records for fiscal year 2009 was conducted by Koppenhaver and Associates, PC and discussed. An increase in the current audit provider was discussed and John will be comparing services of other companies. Nebraska Sales Tax exemption application was denied for the association.

A motion was made to accept the Treasury Report by Dan Saathoff

Motion 2nd by Tom Hauber

Vote: Unanimous motion carried – No discussions

Meeting brought to order by Chair Jon Alexander at 7:30am on January 23, 2010.

2010 Conference Planning - Randie Mendez

The roadmap was reviewed and discussed. An updated version of the roadmap will be sent to the conference planning committee and the next meeting will be on February 19, 2010 at 8:30am.

Committee Reports

Awards and Recognition – Ray Magruder

Ray requested information on the Dale Randall Award. Nominations will be taken for consideration for the award. A discussion of the time constraints on receiving the traveling award and of the dispersing of the permanent award to National Enzyme.

By-Laws– John Izzolena

All board members were referred to the section of the By-laws that discuss board members eligibility of gifts, scholarships awards and raffles.

Communications - Tom Hauber

Tom is in communications with a company in regards to posting an online survey for conference attendees. The 2010 registration documents have been posted and the advertising of the 2011 conference in St. Louis is updated.

2011 Conference Planning - Ray Magruder

Ray is currently working diligently on the 2011 conference.

Executive- Jon Alexander

No report.

Membership – Randy Bickford

Membership report was forwarded to the Board of Directors and Members. Randy stated that he is continuing to have issues receiving correct information from the National office. Emails that were sent out to members are still being returned. Randy is currently following up with the National office about updating member contact information-email addresses.

Mentoring – Greg Dew

Greg reports that he has updated the mentoring report and is currently working on the mentoring workshop for the conference. Greg has been in contact with attendees from the application workshop to assist them with any information they may need in regards to mentor(s).

Nominations - Ray Magruder/Rod Swager

Rod Swager discussed the documentation of the nominating committee. Bob Shepherd's documentation will be sent to the board of directors for review. A meeting will be scheduled to discuss and vote on Bob's nomination to the board.

Sponsorship – Dan Saathoff

Dan has sent a sponsorship solicitation form. Cody will be co-board sponsor and will be contacting Dan for sponsorship information. Dan and John Izzolena reviewed the current monies that have been submitted for sponsorship and corrections were made.

Workshops (Other than Conference) – Rod S.

No report.

Board Meeting Action Items

2010 scorecard needs to be reviewed and revised to reflect the current economic distress. The projected numbers did not reflect the recession and are substantially unattainable. Each board member that has a dedicated section in the scorecard will need to have it updated by the board meeting in March.

Old Business-

Invite National BOD to 2011 conference- This action will be put on hold until further notice from Jon Alexander.

New Business-

A discussion of the breakout session activities at the National Conference in Orlando, Florida took place. Ray Magruder provided a few suggestions on activities that he has taken part in and will revise the material to reflect Region VII. A version will be sent to the board members for their review and comments.

Meeting Schedule:

The next meeting will be February 12, 2010 at 8:00am

Meeting Closure:

Motion made to close by Cody Patton

Motion 2nd by John Izzolena

Vote: Unanimous motion carried – no discussion

The meeting was adjourned on January 23, 2010 by Chair Jon Alexander.

Respectfully Submitted by;

Randie Mendez