



Voluntary Protection Programs Participants' Association



Region VII Iowa – Kansas – Missouri – Nebraska  
Board of Directors Meeting Minutes

**Region VII Board of Directors Meeting  
Downtown Marriot-Des Moines  
December 10, 2010**

**Present: Jon Alexander, John Izzolena, Cody Patton, Tom Hauber, Randy Bickford, Jeff Klinksick, Dan Saathoff, Randie Mendez, Mike Murphy**

**Absent: Matt Gaines, Shashi Patel, Monty Gartin, Greg Dew**

**Meeting brought to order by Chair Jon Alexander at 8:02 am.**

**Welcome and Introductions – Jon Alexander**

**November Meeting Minutes – Jon Alexander**

No comments were made.

**A motion was made to accept the Meeting Minutes by Randy Bickford  
Motion 2<sup>nd</sup> by Tom Hauber**

**Vote: Unanimous motion carried – no discussions**

**Treasury Report – John Izzolena**

The November 2010 Treasury report was reviewed by the Board, including the Financial Account Balances Report, the Account Activity Report, the Reconciliation Report, and the Business Checking Account Statement. On November 22, an audit of Chapter financial records for fiscal year 2010 was conducted by Koppenhaver and Associates, PC. The audit is conducted to comply with audit requirements stated in the Chapter Finance Policy. Receipt of the audit report s expected in December or early January.

**A motion was made to accept the Treasury Report by Jeff Klinksick**

**Motion 2<sup>nd</sup> by Dan Saathoff**

**Vote: Unanimous motion carried – No discussions**

## **Committee Reports**

**2011 Budget- John Izzolena**

The budget for the 2011 was distributed by John Izzolena to the board members for discussion.

**A motion was made to accept the 2011 Budget by Randy Bickford**

**Motion 2<sup>nd</sup> by Jeff Klinksick**

**Vote: Unanimous motion carried – No discussions**

### **Committee Assignments-**

Jon Alexander distributed committee assignments via email. Board members are assigned designated areas for conference planning. Board members are responsible for tasks in their designated areas and delegating to their respective committee members.

**A motion was made to accept the Committee Assignments by Cody Patton  
Motion 2<sup>nd</sup> by Randy Bickford**

**Vote: Unanimous motion carried – No discussions**

### **2011 Conference Planning** - Cody Patton/Monty Gartin

Cody has approached the Chase Park Plaza on requests that were made in lieu of vendors.

### **Awards and Recognition** – Jeff Klinksick/Mike Murphy

Mike and Jeff are currently working together in regards to the awards.

### **By Laws** – John Izzolena

No report.

### **Communications** - Tom Hauber

Minor updates have been made to the website. Tom has experienced some technical issues with the website software recently and is working with Transformyx to resolve these issues. Separate email blasts have been sent out to cover all conference updates, along with workshop and sponsorship solicitation.

### **Executive-** Jon Alexander

No Report.

### **Membership** – Randy Bickford

Randy is currently working with the National office on the upgrades to their system to reflect the current members and non-members. 70% is the current membership total for Region VII.

### **Mentoring** – Greg Dew

Greg is participating on the National Mentoring call each month and reports that there is a slow movement in the mentoring area.

### **Nominations** - John Izzolena

There are currently three board positions open. All positions will be advertised in January for with the solicitation for nominations communication distribution to Chapter members.

### **Sponsorship** – Dan Saathoff

Shashi Patel has submitted a list of VPP sites for solicitation for sponsorship. Dan reports the current amount that has been sponsored from regional VPP sites.

### **Workshops** – Jeff Klinksick

No Report.

**Action Items** – All

The Leader article has been submitted.

**Old Business** –

An invite has been respectively declined by the National BOD for the 2011 conference.

CEM has been contacted to assist with the 2013 and 2014 conferences.

2012 contract for the Marriott in Des Moines will be reviewed with CEM, Jon Alexander and John Izzolena and Tom Hauber.

**New Business** –

Chase Park Plaza will be the host location for the board meeting in St. Louis on January 21<sup>st</sup> and 22<sup>nd</sup>. Board members will need to contact Cody for hotel reservations and accommodations.

**Meeting Schedule:**

The next meeting will be January 21<sup>st</sup> and 22<sup>nd</sup>, 2010 at the Chase Park Plaza in St. Louis, Missouri.

**Meeting Closure:**

**Motion made to close by Randy Bickford**

**Motion 2<sup>nd</sup> by Jeff Klinksick**

**Vote: Unanimous motion carried – no discussion**

The meeting was adjourned at 8:50 am on December 10, 2010 by Chair Jon Alexander.

**Respectfully Submitted by;**

*Randie Mendez*