



Voluntary Protection Programs Participants' Association



Region VII Iowa – Kansas – Missouri – Nebraska
Board of Directors Meeting Minutes

**Region VII Board of Directors Meeting
Tele Conference
September 9th, 2011**

Present: Jon Alexander, John Izzolena, Randy Bickford, Dan Saathoff, Cody Patton,
Greg Dew, Mike Murphy, Monty Gartin, Tom Hauber
Absent: Jeff Klinksick

Welcome and Introductions 1:30pm– Jon Alexander

Meeting Minutes – Monty Gartin

July & August Meeting Minutes

Reviewed with no discussion
Motion to accept by Cody Patton
Motion 2nd by John Izzolena
Vote: Unanimous: Motion carried

Treasury Report – Jon Alexander

John discussed the treasury report as well as updated the finance policy. We also need more guidance on our budgeting process and timing. John is looking for input on the budgeting process to improve the process. He's looking for ways to cut expenses during board meetings and other opportunities to keep expenses flat. Scholarships will be discussed further in Kansas City for possible expansion.

Had a treasurers meeting while in New Orleans, met with the new controller. Talked about the 990 form and the balance sheets and when they are due. We are looking to standardize our process and improve the auditing process. They talked about bonding and other issues. We are considering having a regularly scheduled meeting with all the chapters and moving to Quick Books. We really want to be more standardized.

A motion was made to accept the Treasury Report by Dan Saathoff

Motion 2nd by Tom Hauber

Vote: Unanimous motion carried – No discussions

A motion was made to accept the FY2012 Budget by Randy Bickford

Motion 2nd by Greg Dew

Vote: Unanimous motion carried – No discussions

2012 Conference Planning

Committee Reports

2011 Conference Planning – John I. & Tom H.

The Roadmap is being updated and on track. There has been work with the Marriott on room layout to accommodate all the exhibitors and there are some (minor) concerns with meals. John Izzolena will take the action to work more with the hotel to stick to the 2008 room layout.

The motivational speaker we are looking at is Tom Mabe as really good candidate. John has spoken with Tom Mabe and received a tentative contract for consideration. Most of the expenses are very reasonable. We would need to provide a deposit to retain him. Tom is nationally known from various radio and television programs. Tom would be our speaker for our Tuesday morning session.

All other work on the 2012 conference is moving forward. Dan will send out additional information to the exhibitors. Registration process (Turbo Reg.) will not be set up before November; we will try to get this process expedited. We will continue to work with Carlena at national.

Old Business-

Promoting the workshops for next week... Tom is working on it.

Awards- No report at this time

By laws – No changes from National, we do not see any changes at this time. (Jon A)

Communications – Posted winners from National meeting. Tom sent out email blast on educational workshops in St. Louis. New email blast about workshops in Kansas City.

Executive – (Jon A)

- Meeting was held this week and announced that Jon Alexander and John Izzolena will step down from the board in May. Jon A. will continue to work with the chapter and stay active in the foreseeable future.

Membership – Randy Bickford-Membership is up 5% from last year. Updated our database on figures from Matt Gaines. Currently we have 47 Iowa, 28 Kansas, 61 Missouri and 29 in Nebraska. Total regional membership is 166 sites which represents 70.48% of all regional sites.

Randy has met with Cynthia from National office and has requested a quarterly update from her.

Mentoring – (Greg D) Mentor Matches: Ryan Group Mentoring Cintas -Davenport Iowa; Occidental Chemical Mentoring WB Construction -Wichita, Kansas; Looking for a Mentor for Frontier Refinery -El Dorado, Kansas...company requested a similar Industry and trying to find one for them out of Region VI. Jon Alexander (Monsanto) is Mentoring Coke and Sysco in St. Louis, Missouri.

Nominations – (Jeff K) John 5 open positions (labor with CBA, 3 Dir at large, Treasurer and Chairperson). John I will work with Jeff to solicit nominations.

Sponsorship – (Dan S) No report

Workshops – App. Workshop & SSQ is October 13th in Kansas City. Email blast will be sent by Tom to advertise. We will also invite sites from the area who are currently being mentored.

New Business-

Workshops (October 13th) will be in Kansas City at the OSHA training institute. Hotel accommodations will be at the Westin Hotel.

Meeting Schedule:

The next meeting will be Friday Oct 14, 2011 in Kansas City.

Meeting Closure:

Motion made to close by Randy Bickford

Motion 2nd by Greg Dew

Vote: Unanimous motion carried – no discussion

The meeting was adjourned at 2:32pm on September 9th, 2011 by Chair Jon Alexander.

Respectfully Submitted by:

Monty G. Gartin