



Voluntary Protection Programs Participants' Association



Region VII Iowa – Kansas – Missouri – Nebraska
Board of Directors Meeting Minutes

**Region VII Board of Directors Meeting
Conference Call
May 9, 2008**

Present: Jon Alexander, Carol Schwartzkopf, John Izzolena, Dan Saathoff, Leland Green, Ken Matveia, Rod Swager, Randy Bickford, Dan Cruse, Brandon Maas and Mike Murphy.
Visitors: None
Absent: Matt Gaines, Shashi Patel

Meeting brought to order by Chair Jon Alexander at 0802 hrs.

Welcome and Introductions: - Jon Alexander

The welcome was conducted by Chair Jon Alexander. No Introductions were necessary.

April Meeting Minutes – Dan Saathoff
Reviewed with discussion.

During the discussion of the April minutes, Sperry Industry was made motion and approved to earn the Dale Randall Award. This was an attempt to keep the secret that Monsanto was to receive the award so their representatives, including Jon Alexander, would be surprised during the presentation. Since Monsanto knows about receiving the award, the minutes were recommended to be revised.

A motion was made to revise the minutes to reflect this award change to Monsanto by Daniel Cruse.

Motion 2nd by Rod Swager.

Vote: Unanimous Motion carried

Motion to accept the meeting minutes with the revised changes was made by Carol Schwartzkopf

Motion 2nd by Daniel Cruse

Vote: Unanimous Motion carried

Treasury Report – John Izzolena

The summaries below highlight the Region VII Voluntary Protection Programs Participants' Association (Chapter) monthly and quarterly financial activity through April 30, 2008:

| FINANCIAL SUMMARY | | |
|-------------------|----------------|----------------|
| April 30, 2008 | | |
| | March 31, 2008 | April 30, 2008 |
| Beginning Balance | \$71,796.74 | \$72,317.41 |
| Revenue | 2,829.80 | 70,645.00 |
| Expense | 2,309.13 | 1,078.60 |
| Ending Balance | \$72,317.41 | \$141,883.81 |

April revenues were derived from sponsorships (\$500) conference exhibitor fees (\$1,255) and conference registration fees (\$68,890). Expenses came from VPP certification recognitions (\$96.88), board meetings (\$831.72), and advertising (\$150).

The Chapter balance for the end of April represents an increase of 88% over the balance for the same period last year.

As of April 30, accrued interest on the Certificate of Deposit account is \$166.78. The next interest payment on the CD is June 20 and is projected to be approximately \$383.60.

Motion to accept the Treasury report by Ken Matveia

Motion 2nd by Randy Bickford

Vote: Unanimous Motion carried

Conference Planning – John Izzolena

The group covered the Conference Road Map in detail during the meeting. All information regarding this document will be entered and sent out to the BOD by John Izzolena.

Plans are to have 35 players participating in the golf outing. There are cash donations from vendors, material donations such as balls, gloves and towels and even golf clubs for hole prizes. The prizes will be given away at the golf course.

The vendors are all set up for the conference. A thank you was presented to Carol Schwartzkopf for all her hard work and a good job setting up these individuals.

There are 26 workshops scheduled for the conference. One presenter has cancelled therefore on Wednesday, May 21st, from 11:00 am to 12:00 pm there will only be 4 sessions instead of 5. Moderators for the workshops are all assigned. Signs are all made. Jon will meet with the moderators on Sunday at 3:00pm.

The schedule for meetings is located below:

Saturday, May 17th --

1:00pm Begin stuffing bags, preparing conference materials, etc. (Sioux City Room)

3:00pm Meet and greet hotel staff (Waterloo Room)

Sunday, May 18th --

8:00am - 9:00am Continue preparing for conference

9:00am - 10:30am Business Meeting dry run (Sioux City Room)

11:00am - 12:00 noon Closing Luncheon dry run (Sioux City Room)

1:00pm - 2:30pm Opening General Session dry run (Sioux City Room)

3:00pm Meet with room moderators (Jon in Sioux City Room)

Monday, May 19th --

3:00pm - 4:00pm Dry Run for all meetings (Iowa Ballroom). We will only go through the logistics portion of all the meetings during this time.

Speaker introductions:

Dave Neil - John Izzolena

Chuck Adkins - Jon Alexander

Sam Glenn - John Izzolena

Davis Lane - Jon Alexander

Paul Villane - Rod Swager

Keir - Rod Swager

DJ - Rod Swager

Patti Hormann - Jon Alexander

Committee Reports

Membership – Randy Bickford

No report at this time.

Mentoring – Ken Matveia

Mentoring had a busy month. The mentoring committee recommended Tim Rakestraw to receive the “Mentor of the Year” award.

Motion to approve the committee recommendation for Tim Rakestraw to receive this award was made by Carol Schwartzkopf

Motion 2nd by Leland Green

Vote: Unanimous Motion carried

Many companies have expressed interest in the mentoring program. There are approximately 60 companies working on VPP compared to 18 a year ago. The mentoring committee is doing a great job.

Communications – Brandon Maas

No report at this time.

Nominations – Dan Saathoff

All information for the conference is updated and ready for the business meeting. No other new information to present.

Background Checks – Dan Cruse

Background checks were tabled.

Insurance for the Board of Directors –

Insurance for the BOD was tabled.

Awards and Recognition – Leland Green

All the trophies are ordered

Workshops – Carol Schwartzkopf

Lozier is sponsoring the applications workshop in Omaha, Nebraska on October 16th, 2009. This workshop will coincide with the October BOD meetings on the 17th and 18th, which will also be time used to visit hotels and conference locations in Omaha.

During this years application workshop there are 25 to 30 individuals / businesses registered. Last year there were 100 plus in the room due to one company would register but bring two to three individuals to attend the workshop. From this experience, the 25 to 30 registrations could lead to 50 or more individuals. Plan accordingly.

Meeting Tasks – Dan Saathoff.

The meeting tasks were covered and the table was updated with the necessary changes.

There was no OLD Business Discussed:

NEW Business Discussed:

There are two VPP celebrations to attend coming up soon. June 5th in Columbia Missouri and June 19 in Wichita Kansas.

As of Monday, there were 356 individuals registered for the conference in Des Moines. There may be anywhere from 25 to 75 additional walk-in individuals. Be prepared to handle the additional individuals.

There is one Suite available at the hotel. This will be given to the very first person who registered for the conference. This is a manager from an Iowa site.

Rod Swager has agreed to Chair the Conference Planning Committee for next year in Kansas City. Randie Mendez will be approached by Jon Alexander to possibly Chair the Conference Planning Committee in Omaha for the year 2010. If she accepts, it would be recommended she work closely with Rod Swager during the 2009 conference.

To encourage and motivate exhibitors at future conferences to register early, a special early bird reduced registration was introduced. Further discussion will occur at the June BOD meeting.

Next meeting schedule:

May 20th, 2008, Business meeting of the membership

Meeting Closure:

Motion to adjourn the meeting by Randy Bickford

Seconded by Daniel Cruse

Vote: Unanimous Motion carried

The meeting was adjourned at 0903 hours by Chair Jon Alexander.

Respectfully submitted,
Daniel Saathoff

MEETING ACTION ITEMS from April.

1. Change the April Meeting Minutes to reflect that Monsanto will be awarded the Dale Randall award instead of Sperry Company. (Dan S)
2. Evaluate filling the two open positions on the BOD. (Dan S)
3. Come up with requirements and policy for using background checks. (Dan C)

Action items on the Road Map to the Conference will not be listed in this Meeting Action Item section.