



**Region VII Board of Directors Meeting  
Conference Call 1000 hrs.  
June 15th, 2007**

**Present:** Jon Alexander, John Izzolena, Brandon Maas, Carol Schwartzkopf, Cheri Delehant, Dan Cruse, Shashi Patel, Leland Green, Alex Tomash  
**Absent:** Ken Metveia, Matt Gaines, Monty Gartin,

**Meeting brought to order by Jon Alexander at 1002 hrs.**

**May 2007 Meeting Minutes**  
Reviewed with no discussion  
Motion to accept by Carol Schwartzkopf  
Motion 2<sup>nd</sup> by Dan Cruse  
Vote: Unanimous: Motion carried

**Treasury Report - John Izzolena**

The summaries below highlight the Region VII Voluntary Protection Programs Participants' Association (Chapter) monthly and quarterly financial activity through May 31, 2007:

<b>FINANCIAL SUMMARY</b>		
<b>May 31, 2007</b>		
	<b>April 30, 2007</b>	<b>May 31, 2007</b>
Beginning Balance	\$44,662.22	\$75,377.32
Revenue	30,950.00	1,475.00
Expense	234.90	10,176.18
Ending Balance	\$75,377.32	\$66,676.14

Total cost of the hotel is \$32.800. Taxes and Comp Rooms were deducted. John Izzolena will close out Fiscal Year 2007 over the next few weeks.

Motion to accept the report by Leland Green  
Motion 2<sup>nd</sup> by Alex Tomash  
Vote: Unanimous: Motion carried

**Committee Reports**  
**Conference Planning - John Izzolena**

2008 Conference at the Des Moines Marriot Downtown. Hotel can hold up to 500 attendees. There is sufficient room for forty to fifty vendors. A list of volunteers who signed up at the 2007 Conference was distributed to the Board Members. Board Member will meet in Des Moines Saturday June 23<sup>rd</sup>, to review the hotel contract and identify potential conference layout.

**2007 Conference Wrap up - Carol Schwartzkopf**

Effort by all who helped out was phenomenal. Great support by all. OSHA Personnel in Region VII pleased. Below is a break out of conference attendance.

<b>Workshop</b>	<b># Attended</b>
VPP Application	42
Maintaining Star Quality	65
Workshop: Common Deficiencies Found on a VPP Audit	69
Workshop: Best Practices and New Technologies in Hearing Protection	16
Workshop: Security Breeches: What is Your Defense?	39
Workshop: 1+1+1(Employee Roles + Company Roles = (One Team For Safety)	61
Workshop: OSHA Recordkeeping	35
Workshop: The Work is not Flat - Controlling Workplace Risk	63
Workshop: The Rossiter System	31
Workshop: Making Sense of Cut Resistant Data	15
Workshop: Compliance Questions? - Ask OSHA	30
Workshop: Confined Space Entry Improvements	22
Workshop: Fall Protection	No Count
Workshop: Health and Wellness	30
Workshop: VPP Mobile Workforce for Construction	10
Workshop: NFPA 70E - OSHA and Industry	No Count
Workshop: The Chemistry of Polymers - Selecting the Right Glove	6
Workshop: An Unsafe Attitude can Lead to Workplace Woes	No Count
Workshop: NFPA 70E Implementation at Monsanto, Muscatine, IA	No Count
Workshop: Elevated Hunting Safety Strategies	No Count
Workshop: Area Safety Contractor Coordinators Network	15
Workshop: Using Lean to Improve Safety and Health Processes	No Count

**Mentoring - Ken Matveia**

Ken Matveia is not in attendance but did submit a mentoring report.

Four new facilities have been identified to mentor over the next few months. These facilities include Steris Corporation (St. Louis, MO), Denali Construction (Cape

Girardeau, MO), American Railcar Corporation (Jackson, MO), and Frito Lay (Columbia, MO).

We welcome two new additions to our Mentoring Committee Dianne Willey (Eaton Corporation Hastings, NE) and Tom Hauber (Rockwell Collins Decorah, IA). Dianne is just getting started in the mentoring process and Tom informs me he has worked previously with Donaldson, Camcar, Cascade, and Centro from around Decorah, IA.

### **Workshops - Carol Schwartzkopf**

VPPPA Region VII will not be doing a VPP Application workshop at the Kansas Department of Labor Conference. However a workshop will occur in Wichita, Kansas. A VPPPA Booth will be set up at the National Safety Council Conference in Branson, MO.

### **Communication - Brandon Maas**

There is some information which is needed to be added to the Web Page. The information includes current mentoring list and presentations from the conference. The photo format has been changed. Carol Schwartzkopf offered the assistance of Lewis Holloman from National Enzyme. Carol will e-mail information to Brandon. John Izzolena suggested the idea of a member's only page to house conference presentations and other value added information. More discussion to occur in the future.

### **Membership -Jon Alexander**

Jon received a report for National VPPPA which identifies VPP Companies who have not paid VPPPA dues. A total of seven companies from Region VII have been identified.

### **Nomination - John Izzolena**

Three Director at Large positions remain open on the board. A focus on nomination from Nebraska and Kansas is needed to offer a well balanced membership.

### **Awards and Recognition - Dan Cruse**

Received a new list of VPP site from Matt Gaines for new awards. In the near future a discussion on the criteria for the Star Among Star award needs to occur.

### **By-Laws - John Izzolena**

No Report- By-laws are posted on the website.

## **Old Business**

Guidelines for independent third party audit will be tabled for the executive board to discuss.

## **New Business**

- A discussion occurred regarding the make up of new committees. Jon Alexander will provide information to John Izzolena.
- Region VII OSHA has requested mentors conduct a Pre-VPP Audit to ensure a site is ready prior to a certification audit. Due to different skill set it is the impression of that this is not something the Board can commit to. A letter will be drafted to Region VII OSHA.
- Georgia Pacific in Monticello, Iowa will celebrate VPP Star Status on July 17<sup>th</sup>. Looking for someone from the board to attend celebration.
- Additional Mentoring Activities; Lapetti Day Care in St. Louis and Cascade Manufacturing in Cascade, Iowa will begin being mentored.

## **Next Meeting**

Conference call Friday 20<sup>th</sup>, 8:30 - 9:30 AM

Motion to adjourn by John Izzolena

Motion 2<sup>nd</sup> by Alex Tomash

Respectfully submitted,

Alex Tomash